



**MARK McQUEEN**  
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Board Members

Jerry Register

District 1

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District 2

Chris Moore

District 3

Winston Chester

District 4

Steve Moss

District 5

TO: Mark McQueen, Superintendent  
 FROM: Emily White, Budget Officer  
 DATE: December 12, 2023  
 RE: FY 2024-2025 Budget Calendar

February 13, 2024	Superintendent provides School Board with recommendations for staffing of schools for FY 2024-2025.
March 26, 2024	Budget Workshop with Superintendent's Budget Priorities for FY 2024-2025. Time: 11 AM – 1 PM
April 8, 2024	Budget Office distributes budget preparation packets to District Department Heads.
April 22, 2024	Budget Office distributes budget preparation packets to School Principals.
April 22, 2024	District Department Heads submit budgets to Budget Office.
May 6, 2024	School Principals submit budget to Budget Office.
June 25, 2024	Budget Workshop. Time: 11 AM – 1 PM
July 24, 2024	Board approves tentative budget <b>for advertising only</b> .
July 29, 2024	Tentative Budget, Proposed Millage Levy and Public Hearing <b>advertised</b> .
August 1, 2024	School Board Workshop on Tentative Budget. The Workshop begins at 4:30 p.m.
August 1, 2024	First public hearing on the Proposed Millage Levy and the Tentative Budget. The School Board adopts the Proposed Millage Levy and the Tentative Budget. The hearing will begin at 5:01 p.m.
August 20, 2024	School Board Workshop on Tentative Budget. Time: 11AM – 1 PM.
September 10, 2024	Board workshop at 4:30 on Budget changes. Board meeting following workshop to approve the FY 2022-2024 Final Budget Amendments and Financial Statements; then the Second Public Hearing at 5:01 p.m. for Board adoption of the FY 2024-2024 Millage and Final Budget.